

CITY OF TERRYTOWN
Regular Meeting of the City Council
April 11th, 2024

The City of Terrytown Council met on Thursday, April 11th, 2024, at 6:30 PM, for their regular monthly meeting at the Housing Partners of Western Nebraska Community Room, at 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was published in the Star-Herald according to Nebraska State Law and additionally posted in three conspicuous places at Badly Bent Bar & Grill, Housing Partners of Western Nebraska, 96 hours in advance of the meeting, and the Carpenter Center as the incorrect date was published in the Star-Herald. Mayor, Chris Perales, called the meeting to order at 6:31 p.m. Council Members present were Brandon Ettleman, Tyler Feil, Mike Minzey, and Emily Norman. Deputy City Clerk, Britney Metter was present and took minutes.

The Pledge of Allegiance was recited by those in attendance. Mayor Perales pointed out the location of the poster for the Open Meetings Act, a copy which is also available on the City of Terrytown website.

Minzey moved to approve correcting meeting dates on the agenda to reflect the April 11th meeting date instead of February 8th or March 14th. Norman Seconded. Aye's: Ettleman, Feil, Minzey and Norman. Nay's: none. Motion carried.

Property owner Don Krug had requested the Council consider removing all or part of the usage on his utility bill due to a water leak inside his four-plex. Minzey requested more information on the matter. No action was taken.

Cameron Perrett, Executive Director of the Carpenter Center was present and gave his introduction, he gave an update on programs offered, including youth pickle ball and soccer, tumbling, community meals, softball fields and summer kids' programs. He also mentioned the remodel of the Carpenter Center building lobby and community room.

Feil moved to approve the March 14th, 2024 Regular Meeting Minutes. Ettleman seconded. Aye's: Norman, Minzey, Ettleman and Feil. Nay's: none. Motion carried.

Feil moved to approve the payment of regular claims for March, 2024. Ettleman seconded. Aye's: Norman, Minzey, Ettleman and Feil. Nay's: none. Motion carried.

Council Members received the Revenue & Expense Report for March, 2024.

Council reviewed the proposals defined concrete repairs as outlined in the Bid request, from Infinity Construction, Paul Reed and Wynne Contracting. Minzey moved to approve low the bids from Infinity Construction in the amount of \$24,175 for Gary Street and \$3,950 for Woodley Park Road. Norman Seconded. Aye's: Ettleman, Norman, Minzey and Feil. Nay's: none. Motion carried.

Council discussed opening two additional checking accounts. The first will be solely for utility deposits and the second account will only hold Bellevue O & M Fees. Norman motioned to approve the opening of both accounts. Feil seconded. Aye's: Feil, Minzey, Norman and Ettleman. Nay's: none. Motion carried.

Council discussed City Clerk, Jeni Mattern's request to assign an additional Signatory on the City's checking accounts. Two signatures are required on checks and currently only Perales and Mattern are on the accounts, which means checks cannot be issued if one of them is absent. Minzey nominated President of the Council, Tyler Feil as the City's additional Signatory. Norman seconded. Aye's: Ettleman, Norman, Minzey and Feil. Nay's: none. Motion carried.

Deputy Clerk, Britney Metter, gave an update on the Choice Gas Program with Ace and "Thermie" prize giveaways. An update was also given as to how the transition to the new software, gWorks was going.

City Engineer, Jeff Wolfe, presented Council with an updated site plan from Joseph R. Hewgley & Associates, Inc. Due to overhead lines, the original building needs to be flipped. The Council, had no objection. Also on the agenda were discussion of potentially purchasing an existing building and the Carpenter Center's remodel. No information was known aside from Perrett's earlier comments and therefore, no action was taken.

City Attorney, Libby Stobel, discussed concerns regarding the implementation of possible changes to the employee manual regarding prior vacation/sick vs. PTO time. Council requested comparison of vaction, sick leave and PTO be provided. No action was taken.

Deputy Clerk Metter read Ordinance No 481 AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA AMENDING CHAPTER 3, SECTION 601 AND CHAPTER 4, SECTION 601 OF THE TERRYTOWN MUNICIPAL CODE DEALING WITH PENALTIES, INCLUDING WAIVERABLE OFFENSES AND AUTHORIZING THE USE OF THE SUPREME COURT WAIVER/FINE SCHEDULE FOR ORDINANCE VIOLATIONS, PROVIDING AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM. Attorney Stobel mentioned this approves was requested by the court as Scottsbluff Police Department moves to e-citations. Feil moved to waive the remaining readings. Ettleman Seconded. Aye's: Norman, Feil, Minzey and Ettleman. Nay's: none. Motion carried.

Feil moved to approve Ordinance No 481 AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA AMENDING CHAPTER 3, SECTION 601 AND CHAPTER 4, SECTION 601 OF THE TERRYTOWN MUNICIPAL CODE DEALING WITH PENALTIES, INCLUDING WAIVERABLE OFFENSES

AND AUTHORIZING THE USE OF THE SUPREME COURT WAIVER/FINE SCHEDULE FOR ORDINANCE VIOLATIONS, PROVIDING AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM. Minzey seconded. Aye's: Ettleman, Norman, Minzey and Feil. Nay's: none. Motion carried.

Deputy Clerk Metter read Ordinance No 482 AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA AMENDING AND REPLACING IN IT ENTIRETY CHAPTER 7, SECTION 205 DEALING WITH INSTALLATION, EXPENSE, AND TAPPING OF WATER MAINS WITHIN THE CITY, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM. Ettleman moved to Waive three readings. Feil seconded. Aye's: Feil, Minzey, Norman and Ettleman. Nay's: none. Motion carried.

Feil moved to approve Ordinance No 482 AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA AMENDING AND REPLACING IN IT ENTIRETY CHAPTER 7, SECTION 205 DEALING WITH INSTALLATION, EXPENSE, AND TAPPING OF WATER MAINS WITHIN THE CITY, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM. Minzey seconded. Aye's: Minzey, Norman, Ettleman and Feil. Nay's: None.

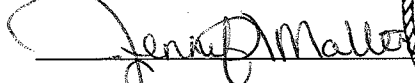
Council reviewed and discussed the proposal from Schank Roofing SVC for the hail damage repairs. Other than the cost of the City's deductible, the cost of such repairs will be paid from insurance proceeds.

Feil moved to approve the proposal from Schank Roofing SVC for the hail damage repairs. Ettleman seconded. Aye's: Norman, Minzey, Feil, Ettleman. Nay's: none. Motion carried.

Council reviewed and discussed the possibility of using the ARPA funds on upgrades to the lift station and the estimate from Imperial Pump. As the estimate exceeded \$30,000, the Council requested City Engineer, Jeff Wolfe draft a proposal to present to the council next month in order to put the cost of the project out for bid.

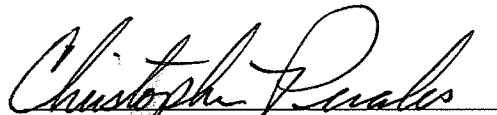
Norman moved to adjourn the meeting at 7:40 P.M. Ettleman seconded. Aye's: Minzey, Ettleman, Feil and Norman. Nay's: none. Motion carried.

ATTEST:



City Clerk





Mayor, City of Terrytown

Payment of Claims

March, 2024

General: Ace Hardware – Lysol, \$71.91; Allo – SCADA/Landline/Internet, \$ 259.15; Carpenter Center – Office Rent, \$1,211.83; Century Business – Copies, \$174.91; Child Support – Garnishment, \$175.21; NE County Court – St vs Williams, \$2.00; Cyclone Express – Gas/Oil, \$468.81; Frank Parts – Battery Charger, \$179.00; Intralinks Inc. – Tech Support, \$518.00; Jennifer Mattern – Per diem, \$480.00; NPPD – Power, \$618.46; Humane Society – Pest Control, \$463.50; Sandberg Implement Inc. - Kubota Service, \$1,574.99; Police Department – Contracted Services, \$11,461.67; Simmons, Olsen– Contracted Services, \$3,675.00; Column Software, PBC – Meeting Minutes, \$256.87; Twin City Auto – Silverado Repairs, \$68.82; Verizon – Cell Phones, \$260.00; Visa – Invoices, \$381.56; US Treasury – Fed/FICA, \$3,887.62; NE Dept. of Rev – Taxes, \$604.38; Capital Bank and Trust –IRA, \$864.50; Beam Insurance – Dental Insurance, \$136.35; Guardian Life Insurance – March 2024, \$112.00; Medica Insurance – Medical Insurance, \$11,708.32; Platte Valley Bank- Same day ACH, \$10.00; TCI. – Updated Taxes, \$3,600.00; **Street:** Child Support – Garnishment, \$101.91; Co-op – Road Grader Tires, \$4,068.02; Gering – Street Maintenance, \$3,000.00; Henning’s – 48 Gary Street Curb/Gutter, \$10,685.00; NPPD – Street Lights, \$1,805.46; Schaff – Census Boundary Survey, \$102.00; US Treasury – Fed/FICA, \$654.26; NE Dept. of Rev – State Taxes, \$106.05; Capital Bank and Trust – , IRA, \$111.83; **Keno:** NE Lottery – 50G Renewal, \$100.00; NPPD – 2 Lakeview Drive, \$113.02; **Water:** Budget-it Drain – Labor, \$5,580.00; NE Child Support – Garnishment, \$131.14; Enviro Service, Inc. – Water Labs Fees, \$50.00; Gering – Lab fees, \$77.32; Gering – Wholesale Water, \$6,797.52; Northwest Pipe – Female Flare, \$131.53; Pitney Bowes Inc. – Postage, \$500.00; TCI. – Water Well Lease, \$562.61; US Treasury – Fed/FICA, \$1,103.26; NE Dept. of Rev - Taxes, \$178.77; Capital Bank and Trust – IRA, \$193.65; NPPD – S. Terry Blvd, \$238.65; **Electric:** Gering – 2120 Country Club, \$47.48; NPPD – Terrytown Lights, \$458.74; NPPD – 21 Country Club Road, \$31.58; **Sewer:** US Treasury – Fed/FICA, \$640.10; NE Dept. of Rev – Tax, \$103.72; Capital Bank and Trust –IRA, \$109.48; Child Support – Garnishment, \$81.30; Scottsbluff – Wastewater, \$7459.69; Enviro Service Inc. – Sewer Labs, \$430.00; NPPD – Electric, \$457.74; One Call Concepts – Locates, \$11.88; TCI. – Sewer Land Lease, \$400.00; Waste Connections – Trash Collection, \$7,653.65
Payroll – Checks, \$17,952.49